

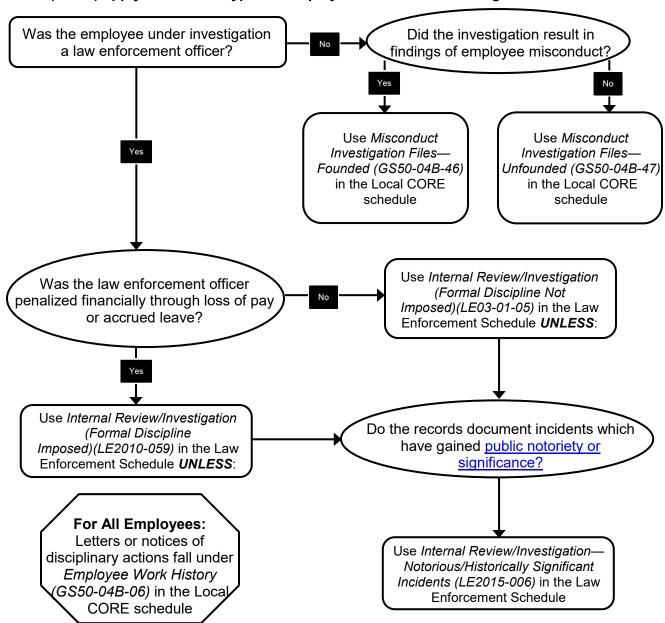
Records Management Advice

Issued: January 2021 (Originally Issued: December 2019)

Using Records Retention Schedules:

Which Records Series (DANs) Do Law Enforcement Agencies Use for Employee Misconduct Records?

Purpose: Provide guidance to local government law enforcement agencies on which records series (DANs) apply to different types of employee misconduct investigation records.



Additional advice regarding the management of public records is available from Washington State Archives:

www.sos.wa.gov/archives recordsmanagement@sos.wa.gov